For District Residents Only
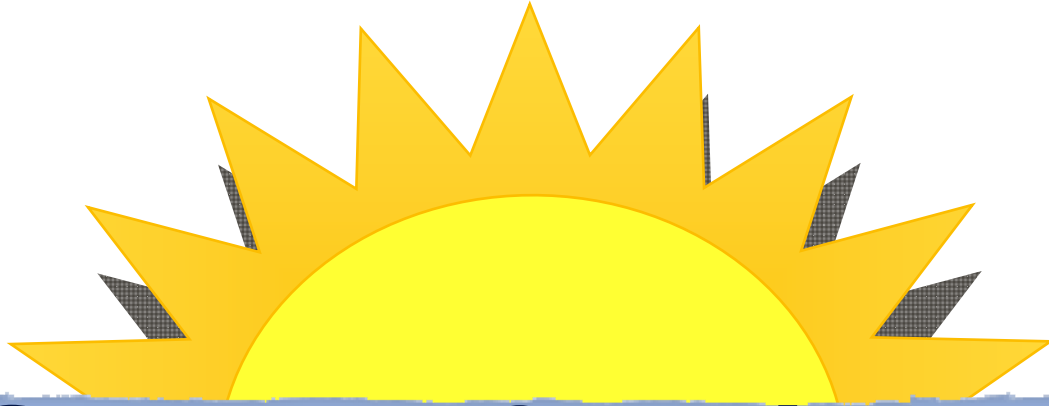
Camp Sachem
Summer Enrichment Program

July 1 to July 26, 2013

The Summer Enrichment Programs at

For students in grades 5, 6 & 7!

Gatelot Elementary School
65 Gatelot Avenue
Lake Ronkonkoma, New York 11779

For students in grades K to 4!

and

Samoset Middle School
51 School Street
Lake Ronkonkoma, New York 11779

An *Informational Meeting* will be held
April 3, 2013 at 6:30 p.m. in the *Board of Education Room* located in the Samoset Annex

Registration Deadline: May 15th, 2013

James J. Nolan
Superintendent of Schools

Gail A. Grenzig
Assistant Superintendent for Personnel

Jill M. Karp
Assistant Superintendent for Curriculum and Instruction –
Elementary

Paul E. Manzo
Assistant Superintendent for Curriculum and Instruction -
Secondary

Bruce H. Singer
Associate Superintendent for Business

NEW

Register and Pay On-Line at PAYFORIT at

https://www.payforit.net

If you want to register and pay with a money order or certified check, go to Sachem.edu and complete the registration forms located under the link: *out of district residents and residents paying by check*

Interested in *Child Care?*

Please complete the form enclosed in this packet

Please mail your Child Care forms to:
51 School Street
Lake Ronkonkoma, New York 11779
Attention: Jill Karp

Summer Enrichment 2013
Child Care Registration
Pay For It
(For District Residents Only)

Name of Child _____

Address _____

Phone Number _____   Parent/Guardian _____

Date of Birth _____   E-Mail Address _____

Home School _____

Please e-mail form to <u>amiller10@sachem.edu</u>, fax to 631-471-8914 or mail to:

Sachem Central School District
51 School Street
Lake Ronkonkoma, NY 11779
Attn: Jill Karp, Ed. D.

<u>IMPORTANT</u>

Your submission of this form helps us create a child care account for you in the Pay For It system. Once this is done, you will be notified so you can enroll your child(ren) in child care for the Summer Enrichment program.

If you prefer to pay by check, please complete the child care registration form for out of district residents.

What is PayForIt?

PayForIt (PFI) is a Secure Online Payment system which simplifies payment, collection and balancing of funds for School Districts.

PFI is a web-based portal system that is part of the QSP suite of products used in The Sachem School District today. PFI was developed and is supported with the ongoing QSP philosophy of *quick, simple and practical*.

The PFI is offered to our parents to fund student lunch accounts, online and now offered for our **SUMMER ENRICHMENT PROGRAM**.

Benefits

✓ No need to get a certified check or money order to pay for the camp. Now you can easily use your credit card.
✓ Parents can view when a class is full and has been closed.
✓ Parents can pick their classes online rather than mailing in a registration form.
✓ Payments can be made by credit card or ACH (electronic checking) 24 hours a day, 7 days a week at the parents' convenience.
✓ PFI supports increased communication between the school & the parents.

How to Register for Classes?

✓ Once you log in click on **Activities.**

✓ From there you can select the enrichment classes for each session.

✓ **Elementary Campers pick:**
  o **ONE AM CLASS** (Marked with **an A** and a number)
  o **ONE PM CLASS** (Marked with **a P** and a number)

✓ **Middle School Campers pick:**
  o **ONE AM CLASS** (Marked with **an A** and a number)
  o **ONE PM CLASS** (Marked with **a P** and a number)
  o **TWO RECREATIONAL CLASSES** (Marked as an **ELECTIVE** before the class)

✓ **Please note the class choices are picked by your child's current grade from the 2012-2013 school year.**

How to sign up

Log on to www.payforit.net.

Select the "Sign Up" option from the menu. The screens will guide you through the process to establish your account:

1. You will be prompted to enter your contact data, password, payment information, etc.;
2. You will need to indicate which student(s) to attach to your account. Students are already loaded in the PFI system. PFI utilizes the same student ID number already used throughout Sachem School District functions. If you are unsure of your student's ID number, please contact your individual schools' registrar. Once all information is entered, PFI will email a validation code for you to confirm the registration. Once confirmed you can begin using PFI as often as you'd like.

How to get help

How Do I … Each major function used in PFI, has online help available under the menu option of "How Do I …". The "How Do I" provides step by step instructions as well as screen examples.

FAQ : When starting to use PFI, it is a good idea to review the Frequently Asked Questions (FAQ) available within the Help menu option.

Contact Us: You are also able to send an email to the PFI Help Support Staff. This function is also within the Help menu option.